

**OXFORD COUNTY COUNCIL  
MINUTES AND PROCEEDINGS OF THE INAUGURAL SESSION**

**November 23, 2022**

Council Present            Councillor Jerry Acchione  
                                 Councillor Deb Gilvesy  
                                 Councillor David Mayberry  
                                 Councillor Jim Palmer  
                                 Councillor Mark Peterson  
                                 Councillor Brian Petrie  
                                 Councillor Marcus Ryan  
                                 Councillor Phil Schaefer  
                                 Councillor Deborah Tait  
                                 Councillor Bernia Wheaton

Staff Present                B. Addley, Interim Chief Administrative Officer  
                                 K. Black, Director of Human Services  
                                 L. Buchner, Director of Corporate Services  
                                 M. Cowan, Manager of Information Services  
                                 M. Dager, Director of Woodingford Lodge  
                                 R. Hall, Acting Director of Paramedic Services  
                                 C. Senior, Clerk  
                                 D. Simpson, Director of Public Works  
                                 A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Interim Chief Administrative Officer Ben Addley calls the meeting to order at 2:00 p.m. in the Council Chamber, County Administration Building.

B. Addley welcomes everyone to the Inaugural session of the 2023-2026 County Council. He explains that the purpose of the meeting is to install the new Council and to elect a new Warden and Deputy Warden. B. Addley extends a welcome to the Honourable Mr. Justice Scott K. Campbell who will oversee the swearing in of the 2023-2024-2025-2026 County Council.

**2. FILING OF CERTIFICATES AS TO ELECTION / APPOINTMENT TO COUNTY COUNCIL**

The Clerk advises that all members have filed the required Certificate as to Election / Appointment to County Council and reads their names and area municipality.

Mark Peterson	Township of Blandford-Blenheim
Philip Schaefer	Township of East Zorra-Tavistock
Brian Petrie	Town of Ingersoll
Jim Palmer	Township of Norwich
David Mayberry	Township of South-West Oxford
Deb Gilvesy	Town of Tillsonburg
Jerry Acchione	City of Woodstock
Deb Tait	City of Woodstock
Bernia Wheaton	City of Woodstock
Marcus Ryan	Township of Zorra

B. Addley requests that Justice Campbell administer the Declarations of Office to the Council members.

Justice Campbell asks members of Council to stand and read their Declarations of Office unison.

### **3. DECLARATION OF OFFICE**

The members each come forward to the podium to sign their Declaration of Office before Justice Campbell.

Justice Campbell declares the 2023-2024-2025-2026 Oxford County Council duly sworn into office.

Justice Campbell extends congratulations to the newly sworn in members of Council and expresses that it is his honour to be here to administer the oath of office.

### **4. NOMINATIONS FOR AND ELECTION OF WARDEN**

The Clerk indicates that the Honourable Mr. Justice Scott K. Campbell will draw a ballot to decide on any equality of votes should one occur during the election of the Warden and Deputy Warden.

The Clerk calls for a motion to proceed with the election of a Warden.

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Jerry Acchione

Resolved that Council proceed to elect a Warden in accordance with Section 4 of Procedure By-law No. 6268-2020.

DISPOSITION: Motion Carried

Clerk Senior calls for nominations for the Office of Warden.

RESOLUTION NO. 2

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Marcus Ryan be nominated for the position of Warden for Oxford County for the term 2023-2024-2025-2026.

Clerk Senior calls for further nominations. Being none, the Clerk declares Councillor Marcus Ryan Warden-Elect for the term 2023-2024-2025-2026 and asks him to come forward to the podium.

**5. DECLARATION OF OFFICE BY WARDEN**

Warden-Elect Ryan approaches the podium and takes the Declaration of Office before Justice Campbell.

Justice Campbell proclaims Warden-Elect Ryan duly sworn into office and declared Warden of Oxford County for the term 2023-2024-2025-2026.

**6. WARDEN TAKES CHAIR AND PRESIDES OVER BALANCE OF MEETING**

Warden Ryan is presented with the Chain of Office and gavel by Justice Campbell who offers him congratulations before he takes the chair for the remainder of the meeting.

**7. MOTION TO DETERMINE TERM OF DEPUTY WARDEN**

Warden Ryan calls for a motion to determine the term of office for the position of Deputy Warden and nomination dates if the term is less than the full term of Council in accordance with Section 5.1 of Procedure By-law No. 6268-2020.

RESOLUTION NO. 3

Moved By: Bernia Wheaton

Seconded By: Mark Peterson

Resolved that the term of office for the position of Deputy Warden be one year;

And further, that the nomination dates for election of the position of Deputy Warden be December 13, 2023, December 11, 2024 and December 10, 2025.

DISPOSITION: Motion Carried

**8. NOMINATIONS FOR AND ELECTION OF DEPUTY WARDEN**

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that Council proceed to elect a Deputy Warden in accordance with Section 5 of Procedure By-law No. 6268-2020.

DISPOSITION: Motion Carried

RESOLUTION NO. 5

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that Jerry Acchione be nominated for the position of Deputy Warden for Oxford County for the term 2022 to 2023.

DISPOSITION: Motion Carried

Warden Ryan calls for further nominations. Being none, Warden Ryan declares Councillor Jerry Acchione Deputy Warden-Elect for the term 2023-2024-2025-2026 and asks him to come forward to the podium.

**9. DECLARATION OF OFFICE BY DEPUTY WARDEN**

Deputy Warden-Elect Acchione approaches the podium and takes the Declaration of Office before Justice Campbell.

Justice Campbell proclaims Deputy Warden-Elect Acchione duly sworn into office and declared Deputy Warden of Oxford County for the term 2022-2023.

**10. WARDEN'S INAUGURAL REMARKS**

Warden Ryan gives his inaugural remarks. He thanks his fellow members for the vote of confidence and speaks to the responsibility of being a member of County Council, adding that because Oxford County is a regional government with different spheres of jurisdiction and with no oversight over the area municipalities, members of County Council come together to represent all residents of the county and not just those of their own area municipality.

Warden Ryan indicates that among his main priorities will be to focus on effective and efficient council meetings and rolling out a new Strategic Plan to provide staff and council with a clear direction and priorities using the triple bottom line approach, which will equate to the delivery of effective and efficient services to residents.

In closing, Warden Ryan indicates he is looking forward to the challenges and opportunities the next four years will present and that he is confident this new council can deliver on those.

## 11. DEPUTY WARDEN'S INAUGURAL REMARKS

Deputy Warden Acchione gives his inaugural remarks. He thanks his fellow members for trusting him in the role and provides assurance that he will not disappoint. In closing, Deputy Warden Acchione indicates he is looking forward to the City of Woodstock and the County of Oxford moving forward together.

## 12. BY-LAWS

### 12.1 By-law No. 6481-2022

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

#### RESOLUTION NO. 6

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that by-law number 6481-2022 be now read a first and second time.

DISPOSITION: Motion Carried

#### RESOLUTION NO. 7

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that by-law number 6481-2022 be now given a third and final reading.

DISPOSITION: Motion Carried

## 13. ADJOURNMENT

Council adjourns its proceedings at 2:27 p.m. until the next meeting scheduled for November 23, 2022 at 7:00 p.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK