

**OXFORD COUNTY COUNCIL
MINUTES**

December 14, 2022

Council Present	Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Mark Peterson Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait Councillor Bernia Wheaton
Council Absent	N/A
Staff Present	B. Addley, Interim Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this fourteenth day of December, 2022, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the agenda be approved as amended to include a correspondence item from the Town of Ingersoll recommending the appointment of Brian Petrie to the Upper Thames River Conservation Authority for the 2022-2026 term of Council;

And further, that the order of the agenda be changed so that Item 10.0 (Motions) can be heard following 7.0 (Correspondence).

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 November 23, 2022 Inaugural Meeting

RESOLUTION NO. 2

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the Minutes of the Inaugural Meeting of November 23, 2022 be adopted.

DISPOSITION: Motion Carried

4.2 November 23, 2022 Special Meeting

RESOLUTION NO. 3

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the Minutes of the Special Meeting of November 23, 2022 be adopted.

DISPOSITION: Motion Carried

4.3 November 23, 2022

RESOLUTION NO. 4

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the Council Minutes of November 23, 2022 be adopted.

DISPOSITION: Motion Carried

4.4 December 5, 2022 Special Budget Meeting

RESOLUTION NO. 5

Moved By: Jim Palmer

Seconded By: David Mayberry

Resolved that the Minutes of the Special Budget Meeting held December 5, 2022 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 Punkeydoodles Community Association
Ed Danen, Chair
Re: Punkeydoodles Corners Traffic Study

Ed Danen, Chair of the Punkeydoodles Community Association joins the meeting in the Council Chamber, indicating that the group of citizens was formed after a recent tragic loss to request improvements to a group of intersections that have become progressively more dangerous as populations in the area increase.

E. Danen stresses that the purpose of the group is to facilitate solutions, indicating that they have developed advocacy around short, medium and longer-term solutions. He thanks staff for the improved signage in the area as one of the immediate improvements. Through the use of a map, E. Danen points out that a major complicating factor around the group of intersections known as Punkeydoodles Corners is that there are multiple levels of jurisdiction involved, being three upper-tier counties and three lower-tier municipalities. E. Danen indicates they will be meeting with Perth County to further develop some medium-term improvements to the intersections meeting up with the curve.

In addressing long-term improvements and through the use of a different map, E. Danen indicates that in addition to the high population growth in the area, that many commercial and industrial projects are happening and are planned which also lead to increased regional transportation issues as people move between home, work and play. In addition to the above, E. Danen expresses concern with the major impacts Bill 23 and other road improvements like the Oxford Road 4 Corridor Study will have on traffic.

In closing, E. Danen indicates that the Punkeydoodles Community Association request the following from Oxford County Council:

- i. Request to move the traffic study for the Punkeydoodles area into 2023, preferably the summer of 2023;
- ii. The commitment from council and staff to support short and medium term measures for improvements to safety;
- iii. The development of a Regional Transportation Working Group involving staff and elected officials, with potential community involvement from all three regions to identify trends and issues and facilitate a regional framework for cohesive road and transportation planning;
- iv. To maintain open dialogue and information sharing with staff and council.

Warden Ryan opens the meeting to comments and questions from members of Council. E. Danen and David Simpson, Director of Public Works respond to comments and questions from Warden Ryan, Deputy Warden Acchione and Councillors Mayberry, Petrie and Schaefer.

RESOLUTION NO. 6

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the information provided in the delegation from the Punkeydoodles Corners Community Association be received.

DISPOSITION: See Action of Council following Resolution No. 7

RESOLUTION NO. 7

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the 2026 traffic study be moved forward to the 2023 Capital Budget.

DISPOSITION: See Action of Council following Resolution No. 8

RESOLUTION NO. 8

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the information provided in the delegation from the Punkeydoodles Corners Community Association be received;

And further, that the 2026 traffic study be moved forward to the 2023 Capital Budget.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Township of Blandford-Blenheim
November 16, 2022
Re: Appointment of Alternate Member of Council to Upper Tier
- 7.2 City of Woodstock
November 24, 2022
Re: Appointment of Alternate Member of Council to Upper Tier
- 7.3 Township of Zorra
December 7, 2022
Re: Appointment of Alternate Member of Council to Upper Tier
- 7.4 Township of South-West Oxford
December 8, 2022
Re: Appointment of Alternate Member of council to Upper Tier

RESOLUTION NO. 9

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the correspondence from the Township of Blandford-Blenheim, the City of Woodstock, the Township of Zorra and the Township of South-West Oxford regarding Appointments of Alternate Members of Council to Oxford County Council be received;

And further, that the Clerk proceed with administering the required Oaths of Office.

DISPOSITION: Motion Carried

- 7.5 Cattfish Creek Conservation Authority (CCCA)
December 1, 2022
Re: 2023 CCCA Preliminary Draft Budget

RESOLUTION NO. 10

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the Cattfish Creek Conservation Authority 2023 Draft Budget be received and referred to 2023 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

- 7.6 Town of Tillsonburg
December 7, 2022
Re: Tillsonburg Airport 2023 Draft Operating Budget and 10-Year Capital Plan

RESOLUTION NO. 11

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that the correspondence from the Town of Tillsonburg regarding the Tillsonburg Airport's 2023 Draft Operating Budget and 10-Year Capital Plan be received and referred to 2023 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

- 7.7 Town of Ingersoll
December 13, 2022
Re: Appointment to Upper Thames River Conservation Authority representing the Town of Ingersoll

RESOLUTION NO. 12

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that the correspondence from the Town of Ingersoll dated December 13, 2022 regarding the appointment of Brian Petrie to the Upper Thames River Conservation Authority representing the Town of Ingersoll be received and considered along with Report No. CS 2022-47 titled "Councillor Appointments to County Boards, Committees and External Agencies".

DISPOSITION: Motion Carried

10. MOTIONS

- 10.1 Notice of Motion 3 (December 5, 2022)

RESOLUTION NO. 13

Moved By: Deb Gilvesy
Seconded By: Deborah Tait

Resolved: That Section 9.1.2 of the Procedure By-law be amended as follows:

9.1.2 Notwithstanding Section 9.1.1 during Council's review of annual business plans and budgets, amending motions may be tabled in writing and debated without previous notice at the Budget Meeting specifically identified for budget debate.

DISPOSITION: A Recorded Vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Deputy Warden Acchione, Councillors Gilvesy and Tait.	Warden Ryan and Councillors Mayberry, Palmer, Peterson, Petrie, Schaefer and Wheaton.
Total 3	Total 7

DISPOSITION: Motion Not Carried

8. REPORTS FROM DEPARTMENTS

8.1 HUMAN SERVICES

8.1.1 HS 2022-10 - Master Housing Strategy Completion (Presentation)

RECOMMENDATIONS

1. That County Council adopt the Master Housing Strategy, as provided in Attachment 1 of Report No. HS 2022-10, titled “Master Housing Strategy Completion”, and that the recommended actions and strategies assist to guide the County’s efforts in strategically and effectively addressing current housing needs;
2. And further, that County Council direct Staff to annually review the recommended strategies and priority projects of the Master Housing Strategy for consideration in the County’s annual budget process;
3. And further, that County Council authorize staff to focus on the priority housing projects identified in the Master Housing Strategy, for the purpose of ensuring sites are shovel-ready for future housing development, to support the creation of affordable rental units, focusing on households in core housing need and supporting mixed-market housing, subject to available Municipal, Provincial and Federal funding and consideration of necessary partnerships;
4. And further, that County Council direct staff to review the County’s Community Improvement Plan (CIP) with the intent of formally exempting affordable housing projects from County planning application fees and encouraging Area Municipalities to consider similar incentives with respect to Affordable Housing;
5. And further, that County Council approve By-law No. 6492-2022, being a by-law to amend the County’s existing Municipal Housing Facilities By-law (By-law No. 4664-2006, as amended by By-Law 5799-2016 and By-Law 6404-2022), for the purpose of facilitating

a number of technical amendments, ensuring consistency with current legislation, and expanding the definition of affordable rental housing to provide greater housing opportunities for moderate income thresholds;

6. And further, that Report No. HS 2022-10 be circulated to Area Municipalities for information purposes.

With the motion on the floor and prior to the vote, Rebecca Smith, Manager of Housing Development proceeds through a PowerPoint presentation which was provided as part of Council's agenda.

R. Smith responds to comments and questions from Warden Ryan, Deputy Warden Acchione and Councillors Gilvesy, Mayberry, Peterson, Petrie, Schaefer and Wheaton.

RESOLUTION NO. 14

Moved By: Deborah Tait

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. HS 2022-10, titled "Master Housing Strategy Completion", be adopted;

And further, that Recommendation #3 be amended as follows:

3. And further, that County Council authorize staff to prioritize housing projects identified in the Master Housing Strategy and other potential projects that may arise that align with the Strategy, for the purpose of ensuring sites are shovel-ready for future housing development, to support the creation of affordable rental units, focusing on households in core housing need and supporting mixed-market housing, subject to available Municipal, Provincial and Federal funding and consideration of necessary partnerships.

DISPOSITION: Motion Carried

Warden Ryan calls for a recess at 10:53 a.m.

Council and staff return to the Council Chamber at 11:06 a.m. with Warden Ryan in the chair. All members of Council present with the exception of Councillor Tait.

8.2 COMMUNITY PLANNING

8.2.1 CP 2022-413 Review of A Place to Grow and Provincial Policy Statement

RECOMMENDATIONS

1. That the Director of Community Planning, in consultation with other County staff as required, prepare and submit the County of Oxford's formal comments in response to the Provincial consultations on the Review of A Place to Grow and Provincial Policy Statement, and other related ERO postings, as generally outlined in Report No. CP 2022-413;
2. And further, that Report No. CP 2022-413 be circulated to the Area Municipalities for information.

RESOLUTION NO. 15

Moved By: Brian Petrie

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CP 2022-413, titled "Review of A Place to Grow and Provincial Policy Statement", be adopted;

And further, that our comments be proactive and directive with respect to updates to the PPS policies that would help to support building more homes faster in Oxford;

And further, that Oxford County does not support the implementation of offsetting policies until such time as significant and comprehensive consultation with municipalities and other public and private sector partners and conservation authorities has been undertaken and that said consultation has resulted in the development of appropriate standards and policy requirements that are acceptable to all parties.

DISPOSITION: Motion Carried

Councillor Tait returns to the Council Chamber at 11:11 a.m.

8.3 CORPORATE SERVICES

8.3.1 CS 2022-49 - Municipal Resource Impacts Resulting From Bill 23

RECOMMENDATIONS

1. That Report No. CS 2022-49, titled "Municipal Resource Impacts Resulting From Bill 23" be received;
2. And further, that Council give consideration to three additional FTEs as part of the 2023 Business Plan and Budget to meet Planning and Finance staff resource needs that will be required to operationalize the requirements of Bill 23 – *More Homes Built Faster Act*;

3. And further, that Council request staff to bring a follow up report back for Council's consideration in early 2023 (once staff have had an opportunity to assess the impacts of the changes in greater detail), to provide further detail on additional resource needs arising from Bill 23 and related provincial changes;
4. And further, that a copy of this report be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, all Ontario MPPs, and the Association of Municipalities of Ontario.

RESOLUTION NO. 16

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report No. CS 2022-49, titled "Municipal Resource Impacts Resulting From Bill 23", be adopted.

DISPOSITION: Motion Carried

Councillor Gilvesy leaves the meeting at 11:43 a.m.

8.3.2 CS 2022-45 - 2023 Insurance Program

RECOMMENDATION

1. That County Council approve the 2023 Insurance Program proposed by Intact Public Entities at a base premium rate of \$2,181,960 plus applicable taxes.

RESOLUTION NO. 17

Moved By: Deborah Tait

Seconded By: Bernia Wheaton

Resolved that the recommendation contained in Report No. CS 2022-45, titled "2023 Insurance Program", be adopted.

DISPOSITION: Motion Carried

8.3.3 CS 2022-46 - 2023 Preliminary Assessment and Tax Analysis

RECOMMENDATION

1. That Report No. CS 2022-46 entitled "2023 Preliminary Assessment and Tax Analysis", be received for information.

RESOLUTION NO. 18

Moved By: Deborah Tait
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report No. CS 2022-46, titled "2023 Preliminary Assessment and Tax Analysis", be adopted.

DISPOSITION: Motion Carried

8.3.4 CS 2022-47 - Councillor Appointments to County Boards, Committees and External Agencies

RECOMMENDATIONS

1. That Members of Council be appointed to the various Boards / Committees of County Council as presented in Report No. CS 2022-47 in accordance with Section 14 of the County of Oxford Procedure By-law No. 6268-2020 as follows:
 - a. The Accessibility Advisory Committee: Warden Ryan;
 - b. The Agricultural and Planning Advisory Committee: Councillor Gilvesy and Councillor Palmer;
 - c. Southwestern Public Health Board of Health: Warden Ryan, Councillor Mayberry, Councillor Peterson, and Councillor Wheaton;
 - d. The Emergency Management Program Committee: Warden Ryan and Councillor Schaefer;
 - e. The Active Transportation Advisory Committee: Councillor Petrie;
 - f. South Central Ontario Region (SCOR) Economic Development Corporation: Councillor Gilvesy and Councillor Wheaton;
 - g. The Social Planning Council Oxford Councillor Wheaton
2. And further, that Council nominate Deputy Warden Acchione to serve on the Woodstock Hospital Board;
3. And further, that Council nominate Councillor Mayberry and Councillor Petrie to serve on the Oxford County Library Board;
4. And further, that Council approve appointments to Conservation Authorities with jurisdiction in Oxford County as follows:
 - a. Catfish Creek Conservation Authority (1) Township of South-West Oxford Paul Buchner

- b. Grand River Conservation Authority (1)Township of Blandford-Blenheim, Township of East Zorra-Tavistock &Township of Norwich Bruce Banbury
- c. Long Point Region Conservation Authority (3)Township of Norwich John Scholten
Township of South-West Oxford Peter Ypma
Town of Tillsonburg Dave Beres
- d. Upper Thames River Conservation Authority (5)City of Woodstock Mark Schadenberg
Town of Ingersoll To be considered Dec. 12, 2022
Township of Zorra Paul Mitchell
Township of South-West Oxford & Township of Norwich Adrian Couwenberg OR George Way
Township of East Zorra-Tavistock & Township of Blandford-Blenheim Scott Zehr.

RESOLUTION NO. 19

Moved By: Deborah Tait

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CS 2022-47, titled "Councillor Appointments to County Boards, Committees and External Agencies", be adopted;

And further, that Brian Petrie be appointed to the Upper Thames River Conservation Authority representing the Town of Ingersoll;

And further, that George Way be appointed to the Upper Thames River Conservation Authority representing the Township of South-West Oxford and the Township of Norwich.

DISPOSITION: Motion Carried

8.3.5 CS 2022-48 - Borrowing By-law - 2023

RECOMMENDATION

1. That By-law No. 6491-2022, being a by-law to authorize the borrowing of money to meet current expenditures of the County of Oxford for the 2023 fiscal year, be presented to Council for enactment.

RESOLUTION NO. 20

Moved By: Phil Schaefer

Seconded By: Bernia Wheaton

Resolved that the recommendation contained in Report No. CS 2022-48, titled "Borrowing By-law - 2023", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

The following Reports are provided for ongoing information purposes during Budget consideration:

9.1 CS 2022-36 – 2023 Business Plans and Budget

Report No. [CS 2022-36](#), titled 2023 Business Plans and Budget was received for discussion purposes by Council on November 23, 2022.

9.2 CS 2022-37 – 2023 Oxford County Library Business Plan and Budget

Report No. [CS 2022-37](#), titled 2023 Oxford County Library Business Plan and Budget was received for discussion purposes by Council on November 23, 2022.

9.3 CS 2022-38 – 2023 Court Security Grant Special Tax Levy

Report No. [CS 2022-38](#), titled 2023 Court Security Grant Special Tax Levy was received for discussion purposes by Council on November 23, 2022.

9.4 CS (CS) 2022-39

Report No. CS (CS) 2022-39 [Closed Session document] was received for discussion purposes by Council on November 23, 2022.

9.5 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

Motions were heard following Item #7, Correspondence.

11. NOTICE OF MOTIONS

Note: Section 9.1.2 of Procedure By-law No. 6268-2020 states:

Notwithstanding Section 9.1.1, during Council's review and consideration of annual business plans and budgets, all amending motions shall be tabled in writing and duly signed as Notices of Motion to be debated at the Budget meeting specifically identified for budget debate. The Clerk will ensure that all such motions are printed in full on the Agenda for the meeting when debate is scheduled to occur.

11.1 Notice of Motion 1 (November 30, 2022)

Councillor Mayberry gives notice (NM1-20221130) that he will move the following motion as an amendment to the 2023 Business Plan and Budget meeting specifically identified for budget debate (January 11, 2023):

Whereas the Federal Safe Restart Funding held in reserve was intended to help Oxford County address Covid related issues;

And whereas Covid clearly demonstrated the inability of many rural areas to access services because of poor broadband capacity;

And whereas the provincial Accelerated High Speed Internet Program will not provide all Oxford County residents with access to quality high speed broadband;

Therefore be it resolved, that the 2023 Oxford County budget be amended to include an amount equal to 2% of the 2023 County Levy to be committed to enabling service providers to expand broadband service in Oxford County rural areas identified as underserved, funded by the Safe Restart Reserve.

11.2 Notice of Motion 2 (November 30, 2022)

Councillor Mayberry gives notice (NM2-20221130) that he will move the following motion as an amendment to the 2023 Business Plan and Budget meeting specifically identified for budget debate (January 11, 2023):

Whereas the need for increased investment in affordable housing for many Oxford residents is urgently required, and therefore has been identified as an urgent issue for Oxford County Council;

And whereas the Safe Restart Funding was intended to be used for challenges the County deems necessary;

Therefore be it resolved, that the 2023 Business Plan and Budget be amended to commit \$1 million to support development in Oxford County that will be subject of an agreement(s) entered into by the County for the provision of municipal capital facilities pursuant to section 110 of the Municipal Act for the purposes of increasing supply of Affordable Housing;

And further, that subject to the same conditions as the foregoing, an additional \$250,000 be added to the 2023 County levy for further investment in affordable housing development.

12. NEW BUSINESS/ENQUIRIES/COMMENTS

Councillor Mayberry thanks staff for their hard work and dedication in 2022 and wishes all members of Council and staff a Merry Christmas, indicating he looks forward to working with all to face the challenges that 2023 will bring.

13. CLOSED SESSION

RESOLUTION NO. 21

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that council rise and go into a Closed Session regarding labour relations or employee negotiations and personal matters about an identifiable individual, including County or local board employees.

DISPOSITION: Motion Carried at 12:06 p.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this fourteenth day of December, 2022.

12:07 p.m. with Warden Ryan in the chair.

All members of Council present with the exception of Councillors Gilvesy and Tait.

Staff Present: Amy Smith, Director of Human Resources / Acting Clerk

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

12:28 p.m.

RESOLUTION NO. 22

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 12:28 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS

- 15.1 By-law No. 6490-2022
Being a By-law to provide for the dedication and naming of highways in the County of Oxford.
- 15.2 By-law No. 6491-2022
Being a By-law to authorize the borrowing of money to meet current expenditures of the Council of the County of Oxford (the "Municipality").
- 15.3 By-law No. 6492-2022
Being a By-law to amend By-law No. 4664-2006, as amended by By-Law No. 5799-2016 and By-Law 6404-2022, the Municipal Housing Facilities By-law.
- 15.4 By-law No. 6493-2022
Being a By-law to further amend By-law No. 6312-2021, passed on February 24, 2021, being a By-law to remove certain lands from Part Lot Control.
- 15.5 By-law No. 6494-2022
Being a By-law to further amend By-law No. 6208-2020, passed on March 11, 2020, being a By-law to remove certain lands from Part Lot Control.
- 15.6 By-law No. 6495-2022
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 23

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the following By-laws be now read a first and second time: 6490-2022 to 6495-2022 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 24

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the following By-laws be now given a third and final reading: 6490-2022 to 6495-2022 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 12:31 p.m. until the next meeting scheduled for January 11, 2023 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK