

OXFORD COUNTY COUNCIL  
MINUTES

**January 11, 2023**

Council Present	Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Mark Peterson Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait Councillor Bernia Wheaton
Council Absent	N/A
Staff Present	B. Addley, Interim Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in regular session this eleventh day of January, 2023 in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Jerry Acchione  
Seconded By: Jim Palmer

Resolved that the agenda be approved as amended by changing the order of business to consider Motions during the deliberation of Report No. CS 2023-03, titled 2023 Business Plans and Budget and to include a correspondence item from Huntingford Consulting regarding intersection improvements for Highway 59 and County Road 33.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 December 14, 2022

RESOLUTION NO. 2

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the Council Minutes of December 14, 2022 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried at 9:32 a.m.

5.1.1 Application for Draft Plan of Subdivision SB 21-10-8 - Woodstock Meadows Developments Inc. (Consultant's Presentation)

To consider a draft plan of subdivision which proposes to facilitate the development of a residential plan of subdivision comprised of 640 lots for single detached dwellings, 325 townhouse dwellings, one block for future high density residential development, 4 blocks for open space, 4 park blocks, 2 stormwater management blocks, and a sanitary pumping station block, served by new minor collector and local streets on lands described as Part Lot 5, Concession 14 (East Zorra), being Parts 1, 3, 5 & 6, 41R-7650, in the City of Woodstock. The lands front on the south side of Oxford Road 17, between 14<sup>th</sup> Line and 15<sup>th</sup> Line, and are municipally known as 745314 & 745364 Oxford Road 17.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting in the Council Chamber and through use of a map, indicates that the application proposes the development of a residential plan of subdivision consisting of 640 lots for single detached dwellings, 325 townhouse dwellings, one block for future high density residential development consisting of 150 apartment units as well as parkland and environmental features on 142.4 acres of land located at the former Woodstock Meadows Golf Course.

G. Hough indicates that although not reflected in the report, the City of Woodstock recommends an adjustment to the street network whereby the street connection to County Road 17 is shifted a few hundred metres to the east to avoid impacts on existing development on the north side of the County Road 17. G. Hough indicates that Planning staff are in agreement with this recommendation as the relocated street connection reflects the location identified in the recently completed secondary plan. The proposed change has been discussed with both County Public Works and City Engineering and conditions of draft approval have been incorporated to ensure that all relevant matters are addressed prior to registration of the draft plan.

In closing, G. Hough indicates that City of Woodstock Council recommended support of the proposed draft plan of subdivision, and approved the proposed zoning by-law amendment 'in principle', at the City's regular meeting of Council on December 15, 2022 and that Planning staff are also satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Jay McGuffin and Hannah Surgenor from Monteith Brown Planning Consultants join the meeting in the Council Chamber.

The Chair opens the meeting to comments and questions from members of Council. Jay McGuffin responds to comments and questions from Deputy Warden Acchione and Councillor Mayberry.

5.1.2 Application for Official Plan Amendment and Plan of Subdivision OP 22-14-7; SB 22-04-7 - Sandham

To facilitate the creation of 7 lots for single detached dwellings, in a new residential plan of subdivision on lands described as Part of Lot 1606, Plan 500, Concession 5 NTR, Parts 3 & 4, 41R-9612, in the Town of Tillsonburg. The lands are located on the west side of Young Street, between Rouse Street and Highway 3, and are known municipally as 91 Young Street, Tillsonburg.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting in the Council Chamber and through use of a map, indicates that the purpose of the Official Plan Amendment and Draft Plan of Subdivision applications is to facilitate the creation of seven lots for single detached dwellings, in a new residential plan of subdivision fronting on Young Street, in the Town of Tillsonburg. In closing, G. Hough indicates that Planning staff are satisfied that the applications can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. G. Hough responds to comments and questions from Councillor Mayberry.

Trevor Benjamins from CJD Consulting Engineering joins the meeting in the Council Chamber.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.1.3 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:48 a.m.

5.2 Consideration of Report No. CP 2023-04 - Application for Draft Plan of Subdivision SB 21-10-8 - Woodstock Meadows Developments Inc.

RESOLUTION NO. 5

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the recommendation contained in Report No. CP 2023-04, titled "Application for Draft Plan of Subdivision SB 21-10-8 - Woodstock Meadows Developments Inc.", be adopted.

DISPOSITION: Motion Carried

5.3 Consideration of Report No. CP 2023-05 - Application for Official Plan Amendment and Plan of Subdivision OP 22-14-7; SB 22-04-7 - Sandham

RESOLUTION NO. 6

Moved By: Brian Petrie  
Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CP 2023-05, titled "Application for Official Plan Amendment and Plan of Subdivision OP 22-14-7; SB 22-04-7 - Sandham", be adopted.

DISPOSITION: Motion Carried

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Town of Ingersoll

December 13, 2022

Re: Appointment of Alternate Member of Council

7.2 Town of Tillsonburg

December 12, 2022

Re: Appointment of Alternate Member of Council

RESOLUTION NO. 7

Moved By: Brian Petrie  
Seconded By: David Mayberry

Resolved that the correspondence from the Town of Ingersoll and the Town of Tillsonburg regarding Appointments of Alternate Members of Council to Oxford County Council be received;

And further, that the Clerk proceed with administering the required Oaths of Office.

DISPOSITION: Motion Carried

7.3 Upper Thames River Conservation Authority

December 22, 2022

Re: Draft 2023 Conservation Authority Operating Budget and Municipal Levies

RESOLUTION NO. 8

Moved By: Brian Petrie  
Seconded By: David Mayberry

Resolved that the Upper Thames River Conservation Authority 2023 Draft Budget be received and referred to 2023 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

7.4 Minister of Municipal Affairs and Housing

December 22, 2022

Re: Bill 109, the More Homes for Everyone Act, 2022 and Bill 23, More Homes Built Faster, 2022

7.5 Minister of Municipal Affairs and Housing

January 4, 2023

Re: More Homes Built Faster Act, 2022

7.6 Enbridge Gas Inc.

December 15, 2022

Re: Congratulations to Oxford County Council

RESOLUTION NO. 9

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that correspondence items 7.4 to 7.6 inclusive on the Open meeting agenda of January 11, 2023 be received.

DISPOSITION: Motion Carried

7.7 Huntingford Consulting

January 9, 2023

Re: Oxford County 2023 Capital Budget: Intersection Improvements for Highway 59 and County Road 33 (Project 40)

RESOLUTION NO. 10

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the correspondence from Huntingford Consulting dated January 9, 2023 regarding Oxford County 2023 Capital Budget: Intersection Improvements for Highway 59 and County Road 33 (Project 40) be received.

DISPOSITION: Motion Carried

## 8. REPORTS FROM DEPARTMENTS

### 8.1 COMMUNITY PLANNING

- 8.1.1 CP 2023-04 - Application for Draft Plan of Subdivision SB 21-10-8 – Woodstock Meadows Developments Inc.

#### RECOMMENDATION

1. That Oxford County Council grant draft approval to a proposed residential subdivision, File No. SB 21-10-8, as submitted by Monteith Brown Planning Consultants, as shown on Plate 3 of Report No. 2023-04 and comprising Part Lot 5, Concession 14 (East Zorra), being Parts 1, 3, 5 & 6, 41R-7650 in the City of Woodstock showing 640 lots for single detached dwellings, 325 townhouse dwellings, one block for future high density residential development, 4 blocks for open space, 4 park blocks, 2 stormwater management blocks, and a sanitary pumping station block, served by an internal minor collector and local street network subject to the conditions attached to this report as Schedule “A” being met prior to final approval.

The Report was dealt with under Public Meetings.

- 8.1.2 CP 2023-05 - Applications for Official Plan Amendment and Plan of Subdivision OP 22-14-7; SB 22-04-7 – Sandham

#### RECOMMENDATIONS

1. That Oxford County Council approve Application OP 22-14-7, submitted by Gene Sandham, for lands described as Part of Lot 1606, Plan 500, Concession 5 NTR, Parts 3 & 4, 41R-9612 in the Town of Tillsonburg, to re-designate the subject lands from ‘Open Space’ to ‘Residential’ & ‘Low Density Residential’;
2. And further, that Council approve the attached Amendment No. 290 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 290 be raised;
4. And further, that Oxford County Council grant draft approval to a proposed residential subdivision, File No. SB 22-04-7, as submitted by Gene Sandham, for lands described as Part of Lot 1606, Plan 500, Concession 5 NTR, Parts 3 & 4, 41R-9612 in the Town of Tillsonburg, consisting of 7 lots for single detached

dwellings, subject to the conditions attached to this report as  
 Schedule "A" being met prior to final approval.

The Report was dealt with under Public Meetings.

## 8.2 PUBLIC WORKS

### 8.2.1 PW 2023-01 - Proposed Catfish Creek Source Protection Plan Update

#### RECOMMENDATION

1. That Oxford County Council endorse the proposed policy updates to the Catfish Creek Source Protection Plan and Assessment Report.

#### RESOLUTION NO. 11

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendation contained in Report No. PW 2023-01, titled "Proposed Catfish Creek Source Protection Plan Update", be adopted.

DISPOSITION: Motion Carried

## 8.3 HUMAN RESOURCES

### 8.3.1 HR 2023-01 - Opioid Exposure/Overdose Prevention Policy

#### RECOMMENDATION

1. That Policy 7.31 be approved as presented in Attachment No.1 to Report No. HR 2023-01 entitled "Opioid Exposure/Overdose Prevention", effective January 11, 2023.

#### RESOLUTION NO. 12

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendation contained in Report No. HR 2023-01, titled "Opioid Exposure/Overdose Prevention Policy", be adopted.

DISPOSITION: Motion Carried

## 8.4 CORPORATE SERVICES

### 8.4.1 CS 2023-01 - Integrity Commissioner and Closed Meeting Investigator Appointments



## RECOMMENDATIONS

1. That By-law No. 6498-2023, being a by-law to appoint Robert J. Swayze as Integrity Commissioner and Closed Meeting Investigator for the 2023 to 2026 term of council, be presented to Council for enactment;
2. And further, that the 2023 draft budget be amended to include a provision of up to \$5,000 to cover annual retainer fees and expenses related to the aforementioned appointments;
3. And further, that the Interim Chief Administrative Officer and Director of Corporate Services be authorized to execute agreements related thereto.

### RESOLUTION NO. 13

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. CS 2023-01, titled "Integrity Commissioner and Closed Meeting Investigator Appointments", be adopted.

DISPOSITION: Motion Carried

#### 8.4.2 CS 2023-02 - 2023 Interim Levy By-law

### RECOMMENDATION

1. That By-law No. 6496-2023, being a by-law to provide for an interim tax levy for purposes of the County of Oxford for the 2023 fiscal year, be presented to Council for enactment.

### RESOLUTION NO. 14

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report No. CS 2023-02, titled "2023 Interim Levy By-law", be adopted.

DISPOSITION: Motion Carried

#### 8.4.3 CS 2023-03 - 2023 Business Plans and Budget

### RECOMMENDATIONS

1. That the 2023 Oxford County Business Plans be adopted as amended;

2. And further, that Oxford County Council approves the 2023 Budget with a general purpose levy of \$\_\_\_\_\_;
3. And further, that Oxford County Council approves a 2023 special levy for Library purposes in the amount of \$\_\_\_\_\_, levied against all area municipalities with the exception of the City of Woodstock;
4. And further, that Oxford County Council approves a 2023 special levy to fund a Woodstock Police Services Grant for court security and prisoner transportation services in the amount of \$10,276, levied against all area municipalities with the exception of the City of Woodstock;
5. And further, that the following grant requests, totalling \$\_\_\_\_\_, be included in the 2023 general purpose levy:
  - a. Agricultural Award of Excellence \$ \_\_\_\_\_
  - b. Oxford Connection - Economic Development \$ \_\_\_\_\_
  - c. Oxford County Physician Recruitment \$ \_\_\_\_\_
  - d. Tillsonburg Airport \$ \_\_\_\_\_
  - e. Oxford Creative Connections \$ \_\_\_\_\_
  - f. Social Planning Council Oxford \$ \_\_\_\_\_
  - g. The Small Business Centre \$ \_\_\_\_\_
  - h. North Oxford Intercommunity Bus Transit \$ \_\_\_\_\_
  - i. Woodstock Curling Centre \$ \_\_\_\_\_
  - j. Oxford County Youth Initiatives \$ \_\_\_\_\_
6. And further, that the following grant requests be funded under the Oxford County Youth Initiatives grant:
  - a. Oxford Invitational Youth Robotics Challenge \$ \_\_\_\_\_
  - b. International Student Exchange Ontario \$ \_\_\_\_\_
  - c. Oxford Plowman's Match \$ \_\_\_\_\_
7. And further, that a by-law to adopt the estimated expenditures for the year 2023 as set out in Report No. CS 2023-03, subject to amendments, be presented to Council for enactment at their regular meeting scheduled for January 25, 2023;

8. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in the Full-time Equivalent Plan attached to Report No. CS 2023-03 upon the passing of the aforementioned by-law.

RESOLUTION NO. 15

Moved By: David Mayberry  
Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CS 2023-03, titled "2023 Business Plans and Budget", be adopted as amended.

DISPOSITION: See Action of Council following Resolutions 16 to 24.

The motions listed under the Motions section of the agenda are brought forward to be heard during deliberation of Report No. CS 2023-03.

8.4.3.1 Notice of Motion 1 (November 30, 2022)

RESOLUTION NO. 16

Moved By: David Mayberry  
Seconded By: Mark Peterson

Whereas the Federal Safe Restart Funding held in reserve was intended to help Oxford County address Covid related issues;

And whereas Covid clearly demonstrated the inability of many rural areas to access services because of poor broadband capacity;

And whereas the provincial Accelerated High Speed Internet Program will not provide all Oxford County residents with access to quality high speed broadband;

Therefore be it resolved, that the 2023 Oxford County budget be amended to include an amount equal to 2% of the 2023 County Levy to be committed to enabling service providers to expand broadband service in Oxford County rural areas identified as underserved, funded by the Safe Restart Reserve.

DISPOSITION: See Action of Council following Resolution No. 18.

RESOLUTION NO. 17

Moved By: Brian Petrie  
Seconded By: David Mayberry

That Notice of Motion 1 be amended to include the word "Fibre".

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: David Mayberry

Seconded By: Mark Peterson

Whereas the Federal Safe Restart Funding held in reserve was intended to help Oxford County address Covid related issues;

And whereas Covid clearly demonstrated the inability of many rural areas to access services because of poor broadband capacity;

And whereas the provincial Accelerated High Speed Internet Program will not provide all Oxford County residents with access to quality high speed broadband;

Therefore be it resolved, that the 2023 Oxford County budget be amended to include an amount equal to 2% of the 2023 County Levy to be committed to enabling service providers to expand fibre broadband service in Oxford County rural areas identified as underserved, funded by the Safe Restart Reserve.

DISPOSITION: Motion Carried

8.4.3.2 Notice of Motion 2 (November 30, 2022)

RESOLUTION NO. 19

Moved By: David Mayberry

Seconded By: Mark Peterson

Whereas the need for increased investment in affordable housing for many Oxford residents is urgently required, and therefore has been identified as an urgent issue for Oxford County Council;

And whereas the Safe Restart Funding was intended to be used for challenges the County deems necessary;

Therefore be it resolved, that the 2023 Business Plan and Budget be amended to commit \$1 million to support development in Oxford County that will be subject of an agreement(s) entered into by the County for the provision of municipal capital facilities pursuant to section 110 of the Municipal Act for the purposes of increasing supply of Affordable Housing;

And further, that subject to the same conditions as the foregoing, an additional \$250,000 be added to the 2023 County levy for further investment in affordable housing development;

And further that County Council establish a "base" amount in future Human Services budgets for new housing development for future "Business Plan and Budgets" at \$3 million annually until directed by council to change to another amount;

And further, that Council and staff proactively and strongly advocate to upper levels of government for matching contributions on an annual basis.

DISPOSITION: Motion Carried

8.4.3.3 Notice of Motion 3 (December 15, 2022)

RESOLUTION NO. 20

Moved By: Deb Gilvesy  
Seconded By: Deborah Tait

Resolved that the new proposed FTE's as identified in Report CS 2022-49 - Municipal Resource Impacts Resulting from Bill 23 be removed from the 2023 budget;

And further, that a report come forward to Council in Q-4 providing an assessment of the true impacts of Bill 23 on staffing workload and actual costs when the County and the lower tier Municipalities have had the opportunity to implement the requirements and provisions of this Bill.

DISPOSITION: Motion Not Carried

8.4.3.4 Notice of Motion 4 (December 15, 2022)

RESOLUTION NO. 21

Moved By: Deb Gilvesy  
Seconded By: Deborah Tait

Resolved that the Ox on the Run Library program remain as a summer program for the year 2023.

DISPOSITION: Motion Not Carried

8.4.3.5 Notice of Motion 5 (December 29, 2022)

RESOLUTION NO. 22

Moved By: David Mayberry  
Seconded By: Mark Peterson

Whereas for the past decade, the local economy has enjoyed a period of stable growth with ultra low interest rates and inflation;

And whereas the past few months has seen a significant change in the local economic environment with higher interest rates and inflation which could potentially lead to a more unstable local economic situation;

And whereas Oxford County provides funding through their business plan and budget process to support Economic Development in Oxford County to several partners to promote healthy and sustainable economic development;

And whereas the uncertainty of the current local economic climate may require some new initiatives and adjustment as to how Oxford County and our partners address Economic Development in the future;

Therefore be it resolved that as a condition of providing grants for SCOR, Oxford Connections, The Small Business Development Centre and Community Futures Oxford as outlined in the 2023 Business Plan and Budget, that the following groups be asked to create a committee to collaborate on an overall economic development strategy to help guide our economic initiatives;

And further, that the committee be comprised of one representative from each of, the City of Woodstock Economic Development Department, the Town of Tillsonburg Economic Development Department, the Town of Ingersoll Economic Development Department, the Rural Oxford Economic Development group, SCOR, The Small Business Centre, Community Futures Oxford, and to include the Oxford County Warden and Councillors Schaefer and Wheaton;

And further, this committee is asked to bring forward a report to County Council to provide both a vision or strategy for a sustainable and robust local economy and how all partners can work collaboratively for all areas of Oxford County. This report will be due no later than June 28, 2023.

DISPOSITION: Motion Carried

8.4.3.6 Notice of Motion 6 (January 4, 2023)

RESOLUTION NO. 23

Moved By: Jerry Acchione  
Seconded By: Deborah Tait

Resolved that the budgeted hybrid pickup trucks as noted on page 159 of the Draft 2023 Budget (Project #'s 250000 and 260000) be moved to future budgets due to lack of supply options and high costs currently seen in the market.

DISPOSITION: Motion Not Carried

Warden Ryan calls for a recess at 12:07 p.m.

Council and staff return to the Council Chamber at 12:48 p.m. with Warden Ryan in the chair. All members of Council present with the exception of Councillor Tait.

RESOLUTION NO. 24

Moved By: David Mayberry  
Seconded By: Mark Peterson

1. That the 2023 Oxford County Business Plans be adopted as amended;
2. And further, that Oxford County Council approves the 2023 Budget with a general purpose levy of \$70,759,302;
3. And further, that Oxford County Council approves a 2023 special levy for Library purposes in the amount of \$4,288,199, levied against all area municipalities with the exception of the City of Woodstock;
4. And further, that Oxford County Council approves a 2023 special levy to fund a Woodstock Police Services Grant for court security and prisoner transportation services in the amount of \$10,276, levied against all area municipalities with the exception of the City of Woodstock;
5. And further, that the following grant requests, totalling \$309,500, be included in the 2023 general purpose levy:
  - a. Agricultural Award of Excellence \$2,000
  - b. Oxford Connection - Economic Development \$50,000
  - c. Oxford County Physician Recruitment \$30,000
  - d. Tillsonburg Airport \$0
  - e. Oxford Creative Connections \$60,000
  - f. Social Planning Council Oxford \$80,000
  - g. The Small Business Centre \$50,000

- h. North Oxford Intercommunity Bus Transit \$22,500
  - i. Woodstock Curling Centre \$0
  - j. Oxford County Youth Initiatives \$15,000
6. And further, that the following grant requests be funded under the Oxford County Youth Initiatives grant:
- a. Oxford Invitational Youth Robotics Challenge \$5,000
  - b. International Student Exchange Ontario \$9,600
  - c. Oxford Plowman's Match \$250
7. And further, that a by-law to adopt the estimated expenditures for the year 2023 as set out in Report No. CS 2023-03, subject to amendments, be presented to Council for enactment at their regular meeting scheduled for January 25, 2023;
8. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in the Full-time Equivalent Plan attached to Report No. CS 2023-03 upon the passing of the aforementioned by-law.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

Motions were dealt with under Item 8.4.3 CS 2023-03 - 2023 Business Plans and Budget.

**11. NOTICE OF MOTIONS**

NIL

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

- 12.1 Notice of Public Consultation Centre  
Re: Proposed Backflow Prevention Program

RESOLUTION NO. 25



Moved By: Bernia Wheaton  
Seconded By: Phil Schaefer

Resolved that the Public Works Memo regarding the Oxford County Proposed Backflow Prevention Program Notice of Public Consultation Centres be received.

DISPOSITION: Motion Carried

### 13. CLOSED SESSION

#### RESOLUTION NO. 26

Moved By: Bernia Wheaton  
Seconded By: Phil Schaefer

Resolved that council rise and go into a Closed Session to consider Report No. CS (CS) 2023-04 regarding personal matters about identifiable individuals, including the County or local boards.

DISPOSITION: Motion Carried at 12:54 p.m.

Oxford County Council meets in Closed Session in the Council Chamber as part of a regular meeting, this eleventh day of January, 2023.

12:57 p.m. with Warden Ryan in the chair.

All members of Council present with the exception of Councillor Tait.

Staff Present

- B. Addley, Interim Chief Administrative Officer
- K. Black, Director of Human Services
- L. Buchner, Director of Corporate Services
- M. Dager, Director of Woodingford Lodge
- R. Hall, Acting Director of Paramedic Services
- G. Hough, Director of Community Planning
- C. Senior, Clerk
- D. Simpson, Director of Public Works
- A. Smith, Director of Human Resources

#### **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

NIL

#### **CONSIDERATION OF CORRESPONDENCE:**

NIL

**REPORTS FROM DEPARTMENTS:**

CS (CS) 2023-04

**DELEGATIONS AND PRESENTATIONS:**

NIL

**UNFINISHED BUSINESS:**

NIL

**TIME OF COMPLETION OF CLOSED SESSION:**

12:58 p.m.

**RESOLUTION NO. 27**

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that Council reconvene in Open Session.

**DISPOSITION:** Motion Carried at 12:58 p.m.

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

14.1 CS (CS) 2023-04

**RESOLUTION NO. 28**

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. CS (CS) 2023-04 be adopted;

And further, that Report No. CS (CS) 2023-04 be released to the public;

And further, that the Boards and Committees Terms of Reference for the 2026 to 2030 term be amended to reflect the following:

That all committees of County Council would be subject to the same guidelines / restrictions as members of Council;

And further, that County Council can override any policies in the best interest of the County at any time;

And further, in order to encourage successful succession of committee knowledge and experience, and to encourage community involvement, that all committees would have a twelve year term limit (3 successive terms) with any

member being eligible to be reappointed after a one term of council (4 year) recess;

And further, that any committee member finishing / achieving a 12 year term limit would be eligible to apply for any other committee position immediately after concluding their 12 year term with no need to take one term off.

DISPOSITION: Motion Carried

## 15. BY-LAWS

- 15.1 By-law No. 6496-2023  
Being a By-law to establish an Interim Levy for the year 2023.
- 15.2 By-law No. 6497-2023  
Being a By-Law to adopt Amendment Number 290 to the County of Oxford Official Plan.
- 15.3 By-law No. 6498-2023  
Being a By-law to authorize the execution of an Agreement between the County of Oxford and Robert J. Swayze for the provision of professional services as an Integrity Commissioner and Closed Meeting Investigator in accordance with Section 233.3 as amended, of the *Municipal Act, 2001, S.O. 2001 c.25.* (the "Act").
- 15.4 By-law No. 6499-2023  
Being a By-law to further amend By-law No. 5936-2017, passed on May 24, 2017, being a By-law to remove certain lands from Part Lot Control.
- 15.5 By-law No. 6500-2022  
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

### RESOLUTION NO. 29

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the following by-laws be read a first and second time: 6496-2023 to 6500-2023 inclusive.

DISPOSITION: Motion Carried

### RESOLUTION NO. 30

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the following by-laws be now given a third and final reading: 6496-2023 to 6500-2023 inclusive.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

Council adjourns its proceedings at 1:04 p.m. until the next meeting scheduled for January 25, 2023 at 7:00 p.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK