

**OXFORD COUNTY COUNCIL
MINUTES**

January 25, 2023

Council Present Warden Marcus Ryan
 Deputy Warden Jerry Acchione
 Councillor Deb Gilvesy
 Councillor David Mayberry
 Councillor Mark Peterson
 Councillor Jim Palmer
 Councillor Brian Petrie
 Councillor Phil Schaefer
 Councillor Deborah Tait
 Councillor Bernia Wheaton

Council Absent N/A

Staff Present B. Addley, Interim Chief Administrative Officer
 K. Black, Director of Human Services
 L. Buchner, Director of Corporate Services
 M. Cowan, Manager of Information Services
 M. Dager, Director of Woodingford Lodge
 R. Hall, Acting Director of Paramedic Services
 G. Hough, Director of Community Planning
 C. Senior, Clerk
 D. Simpson, Director of Public Works
 A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty-fifth day of January, 2023, in the Council Chamber, County Administration Building, Woodstock at 7:00 p.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the agenda be approved as amended by changing the order of business to consider Report No. WDFL 2023-02 before Report No. WDFL 2023-01.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 January 11, 2023

RESOLUTION NO. 2

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the Council Minutes of January 11, 2023 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried at 7:01 p.m.

5.1.1 Applications for Official Plan Amendment and Draft Plan of Subdivision OP 22-12-6 & SB 22-03-6 - 2862083 Ontario Inc.

To re-designate the subject lands from 'Agricultural Reserve' to 'Industrial' to facilitate the development of an industrial plan of subdivision that includes 4 industrial blocks, a sanitary pumping station block, a storm water management block, an open space block as well as a new municipal road on lands located on the northwest corner of Wallace Line and Robinson Road in the Town of Ingersoll.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting via WebEx and through use of a map, indicates that the subject lands were incorporated into the Town of Ingersoll from the Township of South-West Oxford in 2021 as part of a larger boundary adjustment area. G. Hough indicates that the surrounding

uses include CAMI Automotive to the immediate west, some trucking operations to the immediate south and that the lands to the west and northwest are in agricultural production, which are located in the Township of South-West Oxford.

G. Hough indicates that the County's most recent Vacant Land Supply Inventory identifies a need for additional employment lands in the Town of Ingersoll to meet its projected 20-year land need supply and that these lands were identified as a prime area for this type of use.

In closing, G. Hough indicates that Planning staff are satisfied that the Applications can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Paul Emerson representing 214 Carson Co. joins the meeting in the Council Chamber and Hugh Handy from the GSP Group joins the meeting via WebEx.

The Chair opens the meeting to comments and questions from members of Council. The presenters respond to comments and questions from Councillors Mayberry and Wheaton.

5.1.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 7:26 p.m.

5.2 Consideration of Report No. CP 2023-03 - Applications for Official Plan Amendment and Draft Plan of Subdivision OP 22-12-6 & SB 22-03-6 – 2862083 Ontario Inc.

RESOLUTION NO. 5

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CP 2023-03, titled "Applications for Official Plan Amendment and Draft Plan of Subdivision OP 22-12-6 & SB 22-03-6 – 2862083 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

- 6.1 Wildscape Co.
John Loerchner - CEO
Re: Uses for tiny homes

John Loerchner, CEO of Wildscape Co. joins the meeting via WebEx and proceeds through a PowerPoint presentation, which formed part of Council's electronic agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. J. Loerchner responds to comments and questions from Deputy Warden Acchione and Councillors Gilvesy, Mayberry, Petrie and Schaefer.

RESOLUTION NO. 6

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that the information provided in the delegation from Wildscape Co. be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2023-03 - Applications for Official Plan Amendment and Draft Plan of Subdivision OP 22-12-6 & SB 22-03-6 – 2862083 Ontario Inc.

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 22-12-6, submitted by 2862083 Ontario Inc., for lands described as Part Lot 25, Concession 1 (West Oxford), in the Town of Ingersoll to redesignate the subject lands from 'Agricultural Reserve' and 'Environmental Protection' to 'Industrial', 'Environmental Protection' and 'Open Space', to facilitate a proposed industrial plan of subdivision. And also, that Schedule "C-3" (County of Oxford – Settlement Strategy Plan") is amended to identify the subject lands as "Large Urban Centre";

2. And further, that Council approve the attached Amendment No. 289 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 289 be raised;
4. And further, that Oxford County Council grant draft approval to the proposed industrial subdivision submitted by 2862083 Ontario Inc., (SB 22-03-6) prepared by GSP Group Inc., dated May 25, 2022, for lands described as Part Lot 25, Concession 1 (West Oxford), in the Town of Ingersoll, subject to the conditions attached to this report as Schedule "A" being met prior to registration

The Report was dealt with under Public Meetings.

- 8.1.2 CP 2023-19 - Application for Draft Plan of Condominium and Exemption from Draft Approval CD 22-01-3 – Veranda Property Investments Inc.

RECOMMENDATIONS

1. That Oxford County Council grant draft approval to a proposed draft plan of condominium submitted by Veranda Property Investments Inc., as prepared by Brooks & Muir Surveying, dated June 29, 2022, for lands described as Lots 293 and 341 and Part Lot 343, Plan 745 in the Village of Norwich;
2. And further, that Oxford County Council approve the application for exemption from the draft plan of condominium approval process, submitted by Veranda Property Investments Inc., prepared by Brooks and Muir Surveying, dated June 29, 2022, for lands described as Lots 293 and 341 and Part Lot 343, Plan 745, in the Village of Norwich.

RESOLUTION NO. 7

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report No. CP 2023-19, titled "Application for Draft Plan of Condominium and Exemption from Draft Approval CD 22-01-3 – Veranda Property Investments Inc.", be adopted.

DISPOSITION: Motion Carried

8.2 WOODINGFORD LODGE

- 8.2.1 WDFL 2023-02 - Nutritional Services Review Final Report (Presentation)

RECOMMENDATIONS

1. That Council receive the Woodingford Lodge “Nutritional Services Review Final Report” prepared by D&A Consulting and Associates, dated January 2023;
2. And further, that Council direct staff to engage a consultant to create a master plan for Woodingford Lodge that meets the Provincial requirements of the “Fixing Long-Term Care Act” designed to ensure long term care services are delivered at specified levels of service;
3. And further, that the cost of the master plan, estimated to be between \$50,000 to \$75,000, be funded by the Federal Restart Reserve.

With the motion on the floor and prior to the vote, Mark Dager, Director of Woodingford Lodge introduces Dawn Maziak and Brad Davey from D&A Consulting who proceed through a PowerPoint presentation which was provided as part of Council's agenda.

Councillor Wheaton leaves the Council Chamber at 7:54 p.m.
She returns at 7:56 p.m.

Warden Ryan opens the meeting to comments and questions from members of Council. M. Dager and the presenters respond to comments and questions from Deputy Warden Acchione and Councillors Gilvesy, Mayberry and Petrie.

RESOLUTION NO. 8

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report No. WDFL 2023-02, titled "Nutritional Services Review Final Report", be adopted.

DISPOSITION: Motion Carried

- 8.2.2 WDFL 2023-01 - Application for Long-Term Care Home Development (Presentation)

RECOMMENDATIONS

1. That Oxford County Council authorize the Chief Administrative Officer to submit an application to develop a minimum of 160 new long-term care beds in Ingersoll under the Province of Ontario's Long-Term Care Home Development Program.

2. And further, that Oxford County Council direct staff to work with the Ministry of Long-Term Care to explore additional long-term care bed needs in Oxford County, and opportunities to maximize efficiencies of existing County-operated homes through additional bed allocations.

With the motion on the floor and prior to the vote, Mark Dager, Director of Woodingford Lodge introduces Andrew Rodrigues, Colliers Project Leaders who proceeds through a PowerPoint presentation, which was provided as part of Council's agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. M. Dager and A. Rodrigues respond to comments and questions from Deputy Warden Acchione and Councillors Mayberry, Petrie, Peterson, Schaefer and Wheaton.

RESOLUTION NO. 9

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. WDFL 2023-01, titled "Application for Long-Term Care Home Development", be adopted;

And further, that Oxford County Council direct staff to work with the Ministry of Long Term Care to explore additional long-term care bed needs in Oxford County, and opportunities to maximize efficiencies of existing County-operated homes through additional bed allocations.

DISPOSITION: Motion Carried

8.3 HUMAN SERVICES

8.3.1 HS 2023-01 - Municipal Modernization Program Funding-Intake 3 Subsidized Housing Optimization Review (Presentation)

RECOMMENDATIONS

1. That County Council receive the County of Oxford Subsidized Housing Operations Optimization Review report prepared by KPMG, dated December 2, 2022;
2. And further, that County Council direct staff to explore the recommendations made in the Report to increase efficiency and effectiveness in the delivery of subsidized housing services throughout the County;

3. And further, that County Council direct the Director of Human Services to bring a report back to County Council in December 2023 to provide an update on recommendations made in the KPMG report.

With the motion on the floor and prior to the vote, Kelly Black, Director of Human Services introduces Chas Anselmo and Katie DenBok from KPMG, who proceed through a PowerPoint presentation, which was provided as part of Council's agenda.

Councillor Petrie leaves the Council Chamber at 9:26 p.m.
He returns at 9:28 p.m.

Councillor Tait leaves the Council meeting at 9:31 p.m.

Warden Ryan opens the meeting to comments and questions from members of Council. The presenters respond to comments and questions from Warden Ryan and Councillors Gilvesy, Mayberry and Petrie.

RESOLUTION NO. 10

Moved By: Bernia Wheaton

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. HS 2023-01, titled "Municipal Modernization Program Funding-Intake 3 Subsidized Housing Optimization Review", be adopted.

DISPOSITION: Motion Carried

8.4 PUBLIC WORKS

8.4.1 PW 2023-02 - 477 Griffin Way Lease Agreement

RECOMMENDATIONS

1. That County Council approve a 5-year lease agreement with Griffin Way Developments Inc. to establish warehousing space to support the Paramedic Services Logistics team, as outlined in Report No. PW 2023-02;
2. And further, that the Chief Administrative Officer and the Director of Public Works be authorized to execute all documents related thereto.

RESOLUTION NO. 11

Moved By: Deb Gilvesy

Seconded By: Bernia Wheaton

Resolved that the recommendations contained in Report No. PW 2023-02, titled "477 Griffin Way Lease Agreement", be adopted.

DISPOSITION: Motion Carried

- 8.4.2 PW 2023-03 - Request for Project Approval and Transfer of Funds – Bobolink Drive Watermain Upgrades, Town of Tillsonburg

RECOMMENDATIONS

1. That County Council approve the Bobolink Drive Watermain Upgrades project (Tillsonburg) as part of the 2023 Capital Budget;
2. And further, that County Council authorize the transfer of \$350,000 from the Water – Tillsonburg Reserve to fund the planned design and construction works.

RESOLUTION NO. 12

Moved By: Deb Gilvesy

Seconded By: Bernia Wheaton

Resolved that the recommendations contained in Report No. PW 2023-03, titled "Request for Project Approval and Transfer of Funds – Bobolink Drive Watermain Upgrades, Town of Tillsonburg", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

Councillor Mayberry indicates that seven SWIFT projects have been completed in Oxford County at a total cost of \$10.2 million, connecting over 1,700 premises through approximately 200 km of fibre in the ground.

Councillor Mayberry requests an update on the Community Safety and Well-Being Plan project from Ben Addley, Interim Chief Administrative Officer. B. Addley indicates that

the Manager of Strategic Initiatives is working with the Area Municipalities and that a report is expected in February, 2023.

Warden Ryan, Deputy Warden Acchione and Councillor Peterson all speak to how well the delegations went at the recent Rural Ontario Municipal Association (ROMA) Conference. Ben Addley, Interim Chief Administrative Officer adds that senior staff were instrumental in preparing the Briefing Notes and ensuring that he and Warden Ryan were well prepared for the meetings.

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that council rise and go into a closed session to consider Report No. HS (CS) 2023-02 and Report No. PW (CS) 2023-04 regarding proposed or pending acquisitions or dispositions of land by the County or local board.

DISPOSITION: Motion Carried at 10:09 p.m.

Oxford County Council meets in Closed Session in the Council Chamber as part of a regular meeting, this twenty-fifth day of January, 2023.

10:10 p.m. with Warden Ryan in the chair.

All members of Council present with the exception of Councillor Tait.

Staff Present	B. Addley, Interim Chief Administrative Officer
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	M. Dager, Director of Woodingford Lodge
	R. Hall, Acting Director of Paramedic Services
	G. Hough, Director of Community Planning
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources
	R. Smith, Manager of Housing Development

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. HS (CS) 2023-02

Rebecca Smith leaves the meeting at 10:30 p.m.

2. PW (CS) 2023-04

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

10:35 p.m.

RESOLUTION NO. 14

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 10:35 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

- 14.1 HS (CS) 2023-02

RESOLUTION NO. 15

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No HS (CS) 2023-02 be adopted.

DISPOSITION: Motion Carried

- 14.2 PW (CS) 2023-04

RESOLUTION NO. 16

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report No. PW (CS) 2023-04 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

- 15.1 By-law No. 6501-2023
Being a By-Law to adopt Amendment Number 289 to the County of Oxford Official Plan.
- 15.2 By-law No. 6502-2023
Being a by-law to adopt the estimated expenditure for the year 2023.
- 15.3 By-law No. 6503-2023
Being a By-law to repeal By-law No. 5665-2015 and enact a new By-law to appoint members to the Land Division Committee.
- 15.4 By-law No. 6504-2023
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 17

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the following by-laws be read a first and second time: 6501-2023 to 6504-2023 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the following by-laws be now given a third and final reading: 6501-2023 to 6504-2023 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 10:38 p.m. until the next meeting scheduled for February 8, 2023 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK