

**OXFORD COUNTY COUNCIL  
MINUTES**

**February 8, 2023**

Council Present	Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Mark Peterson Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait (arrives at 10:16 a.m.) Councillor Bernia Wheaton
-----------------	---

Council Absent	N/A
----------------	-----

Staff Present	B. Addley, Interim Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources
---------------	---

**1. CALL TO ORDER**

Oxford County Council meets in regular session this eighth day of February, 2023, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

At this point, Warden Ryan takes a moment to acknowledge the unexpected loss of Karen Cunningham who was an employee at the Woodingford Lodge site in Woodstock since 2019, serving the community through one of the most difficult times to be working in long-term care.

In closing, Warden Ryan indicates that the flags at Oxford County facilities have been lowered to half-mast in observance of Karen's passing and extends deepest sympathies on behalf of County Council.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 January 25, 2023

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the Council Minutes of January 25, 2023 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

6.1 Oxford Caribbean Canadian Association

Suzanne Phillips, Director

Re: Pan-African Flag Raising

Suzanne Phillips joins the meeting via WebEx on behalf of the Oxford Caribbean Canadian Association (OCCA), indicating that the organization represents long-time and newly arrived residents alike and are happy to be celebrating Black History Month and the raising of the Pan-African flag here in Oxford County.

S. Phillips indicates that the unique Pan-African flag of red, black and green was designed in 1920 and is also known as the Afro-American banner, the UNIA flag and the Black Liberation flag which was originally designed to symbolize Black American's freedom, pride and political power. The flag has also come to represent pride, togetherness and the power to affect change for all members of the African diaspora.

In closing, S. Phillips indicates that the raising of the Pan-African flag and the celebration of Black History Month signifies the recognition of historical presence in the region, a celebration of the Black History that is currently being made and a hope for true collaboration and ally ship in the future. On behalf of OCCA, S. Phillips thanks Oxford County Council for their support and that they look forward to our collective future.

S. Phillips responds to comments from Deputy Warden Acchione.

Warden Ryan thanks Suzanne for her delegation as well and indicates that County Council appreciates the opportunity to hear from the Oxford Caribbean Canadian Association.

Warden Ryan then indicates that Black history in Oxford County is the focus of a few educational and cultural activities by the County this month, including the Black History Month display in the lobby as created by the Oxford County Archives who are also running Black History Month features through its blog and social media all month. Additionally, the Oxford County Library is hosting two events - on Saturday, February 18, the Ingersoll branch will feature artist Duane Kumala-Thomas to talk about his art installation in Ingersoll for the Underground Railroad, and on Wednesday, February 22 at the Tillsonburg branch, local historian Heather Rennalls will present "Almost Forgotten: Black History in Oxford County."

In closing, Warden Ryan encourages our residents to take part if they have the opportunity and again thanks Suzanne and the Oxford Caribbean Canadian Association.

### RESOLUTION NO. 3

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the information provided by the delegation from the Oxford Caribbean Canadian Association be received.

DISPOSITION: Motion Carried

## **7. CONSIDERATION OF CORRESPONDENCE**

- 7.1 Minister of Municipal Affairs and Housing  
January 24, 2023  
Re: Intake 3 - Municipal Modernization Program
- 7.2 Grand River Conservation Authority (GRCA)  
January 25, 2023  
Re: GRCA 2023 Draft Budget

- 7.3 Town of Halton Hills  
January 26, 2023  
Re: Repeal Bill 23 - The Build More Homes Faster Act

RESOLUTION NO. 4

Moved By: Deb Gilvesy  
Seconded By: Bernia Wheaton

Resolved that correspondence Items 7.1 to 7.3 inclusive on the Open meeting agenda of February 8, 2023 be received.

DISPOSITION: Motion Carried

- 7.4 Brad Wilker  
January 21, 2023  
Re: All-way Stop and Speed Reduction - Oxford Road 33 and Oxford Road 59 Intersection

- 7.5 Gene McLaren  
January 31, 2023  
Re: All-way Stop and Speed Reduction - Oxford Road 33 and Oxford Road 59 Intersection

RESOLUTION NO. 5

Moved By: Deb Gilvesy  
Seconded By: Bernia Wheaton

Resolved that the correspondence Items 7.4 and 7.5 from Brad Wilker and Gene McLaren respectively regarding the all-way stop and speed reduction on Oxford Road 33 and Oxford Road 59 intersection be received and considered along with Report No. PW 2023-06 of the same name.

DISPOSITION: Motion Carried

- 7.6 Township of East Zorra-Tavistock  
February 1, 2023  
Re: Alternate Member of Council

RESOLUTION NO. 6

Moved By: Bernia Wheaton  
Seconded By: Phil Schaefer

Resolved that correspondence Item 7.6 from the Township of East Zorra-Tavistock appointing Brad Smith as an alternate member to Oxford County Council be received;

And further, that the Clerk proceed with administering the required Oath of Office.

DISPOSITION: Motion Carried

## **8. REPORTS FROM DEPARTMENTS**

### **8.1 PUBLIC WORKS**

#### **8.1.1 PW 2023-05 - Community Safety Zone Implementation (Presentation)**

##### **RECOMMENDATIONS**

1. That County Council authorize the implementation of Community Safety Zones as described in Report No. PW 2023-05, titled 'Community Safety Zone Implementation';
2. And further, that a by-law be presented to County Council at the February 22, 2023 Council meeting to repeal By-law No. 4015-2000 and designate Community Safety Zones on parts of the County road network as outlined in Report No. PW 2023-05.

David Simpson, Director of Public Works introduces Frank Gross, Manager of Transportation and Waste Management.

F. Gross proceeds through a PowerPoint presentation which formed part of Council's agenda and responds to comments and questions from Warden Ryan, Deputy Warden Acchione and Councillors Gilvesy, Mayberry, Palmer and Petrie.

##### **RESOLUTION NO. 7**

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. PW 2023-05, titled "Community Safety Zone Implementation", be adopted.

DISPOSITION: See Action of Council following Resolution No. 9.

##### **RESOLUTION NO. 8**

Moved By: Deb Gilvesy

Seconded By: David Mayberry

Resolved that implementation of the Community Safety Zone on Tillson Avenue in Tillsonburg be paused until the Town of Tillsonburg has had the opportunity to complete a Transportation Master Plan.

DISPOSITION: Motion Carried

RESOLUTION NO. 9

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. PW 2023-05, titled "Community Safety Zone Implementation", be adopted;

And further, that implementation of the Community Safety Zone on Tillson Avenue in Tillsonburg be paused until the Town of Tillsonburg has had the opportunity to complete a Transportation Master Plan.

DISPOSITION: Motion Carried

- 8.1.2 PW 2023-06 - All-way Stop and Speed Reduction - Oxford Road 33 and Oxford Road 59 Intersection

RECOMMENDATIONS

1. That County Council endorse the implementation of an all-way stop condition and speed reduction from 80km/hr to 60km/hr at the intersection of Oxford Road 59 and Oxford Road 33 in the Township of East Zorra-Tavistock, as outlined in Report No. PW 2023-06;
2. And further, that a by-law be presented to County Council at the February 22, 2023 Council meeting to amend By-law No. 3741-98 to designate an all-way stop condition at the intersection of Oxford Road 59 and Oxford Road 33;
3. And further, that a by-law be presented to County Council at the February 22, 2023 Council meeting to amend By-law No. 6019-2018 to designate 60km/hr zones on all four approaches to the intersection of Oxford Road 59 and Oxford Road 33.

RESOLUTION NO. 10

Moved By: Jerry Acchione  
Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. PW 2023-06, titled "All-way Stop and Speed Reduction - Oxford Road 33 and Oxford Road 59 Intersection", be adopted.

DISPOSITION: Motion Carried

Councillor Tait arrives at 10:16 a.m.

## 8.2 COMMUNITY PLANNING

8.2.1 CP 2023-20 - Supplemental Report 2 - Proposed Official Plan Amendment (OP 22-16-9) Additional Residential Units in Rural Areas Post-Bill 23

### RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 22-16-9, initiated by the County of Oxford, to amend the Official Plan to implement Additional Residential Unit policies for the rural areas of the County;
2. And further, that Council approve the attached Amendment No. 285 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 285 be raised.

### RESOLUTION NO. 11

Moved By: Jim Palmer  
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. CP 2023-20, titled "Supplemental Report 2 - Proposed Official Plan Amendment (OP 22-16-9) Additional Residential Units in Rural Areas Post-Bill 23", be adopted.

DISPOSITION: Motion Carried

## 8.3 HUMAN SERVICES

8.3.1 HS 2023-03 - 2022 Annual Progress Report – 10 Year Shelter Plan

### RECOMMENDATION

1. That Council approve the 2022 Annual Progress Report of the 10 Year Shelter Plan, as illustrated in Attachment 1 and as outlined in Report No. HS 2023-03.

### RESOLUTION NO. 12

Moved By: Brian Petrie  
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. HS 2023-03, titled "2022 Annual Progress Report – 10 Year Shelter Plan", be adopted.

DISPOSITION: Motion Carried

#### 8.4 CORPORATE SERVICES

##### 8.4.1 CS 2023-05 - Asset Management Shared Services Agreement

#### RECOMMENDATIONS

1. That Council hereby authorizes the Chief Administrative Officer and Director of Corporate Services to execute shared services agreements with the Township of Norwich, Township of Zorra, Township of Blandford-Blenheim and Township of South-West Oxford for the provision of asset management support based on cost recovery for services rendered for a term of three years with one year renewal options;
2. And further, that County Council approves the addition of a permanent Full-Time Capital Planning Analyst FTE.

#### RESOLUTION NO. 13

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CS 2023-05, titled "Asset Management Shared Services Agreement", be adopted.

DISPOSITION: Motion Carried

#### 9. UNFINISHED BUSINESS

##### 9.1 Pending Items

No discussion takes place regarding the Pending Items list.

#### 10. MOTIONS

NIL

#### 11. NOTICE OF MOTIONS

NIL

#### 12. NEW BUSINESS/ENQUIRIES/COMMENTS

##### 12.1 Oxford County 2024 Transportation Master Plan



Re: Municipal Class Environmental Assessment Study - Phase 1 & 2 Notice of Public Consultation Centre #2 (Virtual) Oxford County.

RESOLUTION NO. 14

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Public Works memo regarding the Oxford County 2024 Transportation Master Plan Municipal Class Environmental Assessment Study - Phase 1 & 2 Notice of Public Consultation Centre #2 be received.

DISPOSITION: Motion Carried

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

15.1 By-law No. 6505-2023

Being a By-Law to amend By-law No. 6420-2022, being a By-law to remove certain lands from Part Lot Control.

15.2 By-law No. 6506-2023

Being a By-Law to adopt Amendment Number 285 to the County of Oxford Official Plan.

15.3 By-law No. 6507-2023

Being a By-Law to remove certain lands from Part Lot Control.

15.4 By-law No. 6508-2023

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 15

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the following by-laws be read a first and second time: 6505-2023 to 6508-2023 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 16

Moved By: Deborah Tait  
Seconded By: Deb Gilvesy

Resolved that the following by-laws be now given a third and final reading: 6505-2023 to 6508-2023 inclusive.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

Council adjourns its proceedings at 10:48 a.m. until the next meeting scheduled for February 22, 2023 at 7:00 p.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK